**Rochelle Park Free Public Library Borrowing and Loan Policy**

**Borrowing Privileges**

Anyone who resides in or owns property in Rochelle Park is eligible for a library card. Patrons must present proof of address in the form of a driver’s license, lease, utility bill, or government tax document. Use of any other document as proof is at the discretion of Rochelle Park Free Public Library staff.

**Loans**

The Rochelle Park Free Public Library

Loan Periods, Renewals, and Overdue Fines

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| **Material Type** | **Loan Period** | **Renewals** | **Overdue Fine/Day** |
| Audiobooks | 14 days | 2 renewals | $0.10 |
| Blu-rays & DVDs | 14 days | 2 renewals | $1.00 |
| Blu-rays & DVDs - NEW | 7 days | 1 renewal | $1.00 |
| Books | 28 days | 2 renewals | $0.10 |
| Books - NEW | 14 days | 1 renewal | $0.10 |
| CDs | 14 days | 2 renewals | $0.10 |
| DVDs – TV Series | 14 days | 2 renewals | $1.00 |
| Launchpad Tablets | 14 days | No renewal | $1.00 |
| Magazines | 7 days | 1 renewal | $0.10 |
| Summer Reading List Titles | 14 days | No renewal | $0.10 |

**Lending Regulations for Blu-rays & DVDs:**

Borrower is financially responsible for all lost or damaged Blu-rays and DVDs.

Borrower agrees to abide by the copyright provision in Title 17, US Code, Section 501-506.

The library will not be held financially responsible for any damage to a Blu-ray or DVD player incurred while viewing our library Blu-rays or DVDs.

**Renewals**

Any item from the Rochelle Park Free Public Library or a BCCLS library will automatically renew 3 days before its due date, as long as it has renewals and the patron is in good standing. It is the patron’s responsibility to make sure their items are renewed. Items might not be renewed for the following reasons:

* The item has reached its renewal limit
* The item is on hold for another patron
* The patron owes $10 or more in fines
* The patron’s card is expired

**Inter-Library Loans**

The Rochelle Park Free Public Library can obtain materials from other libraries in the BCCLS system, as well as other libraries throughout New Jersey through the State Library, for Rochelle Park residents. These materials are subject to their home library’s rules and regulations.

*Adopted: 4/8/19*

*Updated:10/16/23*